

# 2023 Annual General Meeting

Friday September 15, 2023  
2:00 – 3:00 PM

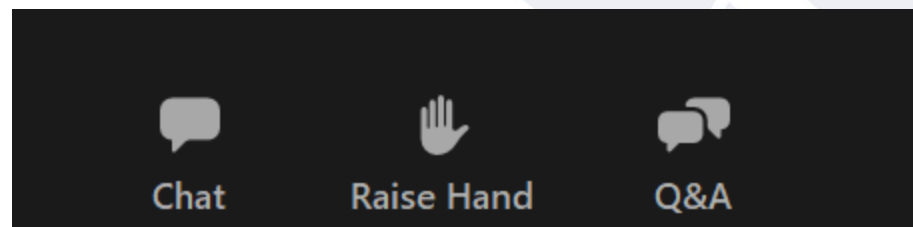
# Thanks for joining us virtually!

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We're excited to "see" you!

We are required by Corporations Canada to meet some legal requirements, so we need your help in two areas:

1. Full members are asked to vote on motions using the embedded voting tool
2. Get interactive! Ask questions by clicking on "Q & A" and typing in your question. We will monitor the "Q & A" for each agenda item and will have a general Q & A at the end of the formal AGM business portion



# Agenda

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○ Welcome and adoption of agenda

○ Minutes from the 2022 hybrid AGM

○ Report of the President

○ Treasurer's Report

○ Nominations Report

○ Adjourn

# Welcome

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# Adoption of the agenda

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## ***Motion to approve the agenda of the 2023 Annual General Meeting***

Reminder: Only Full Members and Residents have voting  
privileges



# Agenda

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# Minutes from the 2022 hybrid AGM

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**Minutes were circulated by email and posted on the website**

***Motion to approve the minutes of the  
2022 Annual General Meeting***



Reminder: Only Full Members and Residents have voting privileges



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# Virtual AGM

*Ensuring all COMP members have a voice*



# WE REMEMBER...



## **DR. JOHN WALLACE ANDREW** **1946 - 2023**

- Former Chair, Division of Medical and Biological Physics, CAP
- Chief of Physics, QEll Cancer Centre
- A member of the CCPM Board

*Dr. Andrew was instrumental in establishing cancer treatment centres in Sydney NS and Charlottetown PEI. He is remembered as a lover of nature and an environmental advocate.*



## **DR. CHADRA JOSHI** **1962 - 2023**

- Long-standing Member of the COMP Communications Committee

*Dr. Joshi joined the medical physics team at Queen's University in 1999 and contributed to improving cancer treatment and medical physics education over many years of service. In 2022 he joined the Basset Medical Centre in Cooperstown, NY.*

# Notable Member Achievements

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Several members were recognized with AAPM awards this year, including

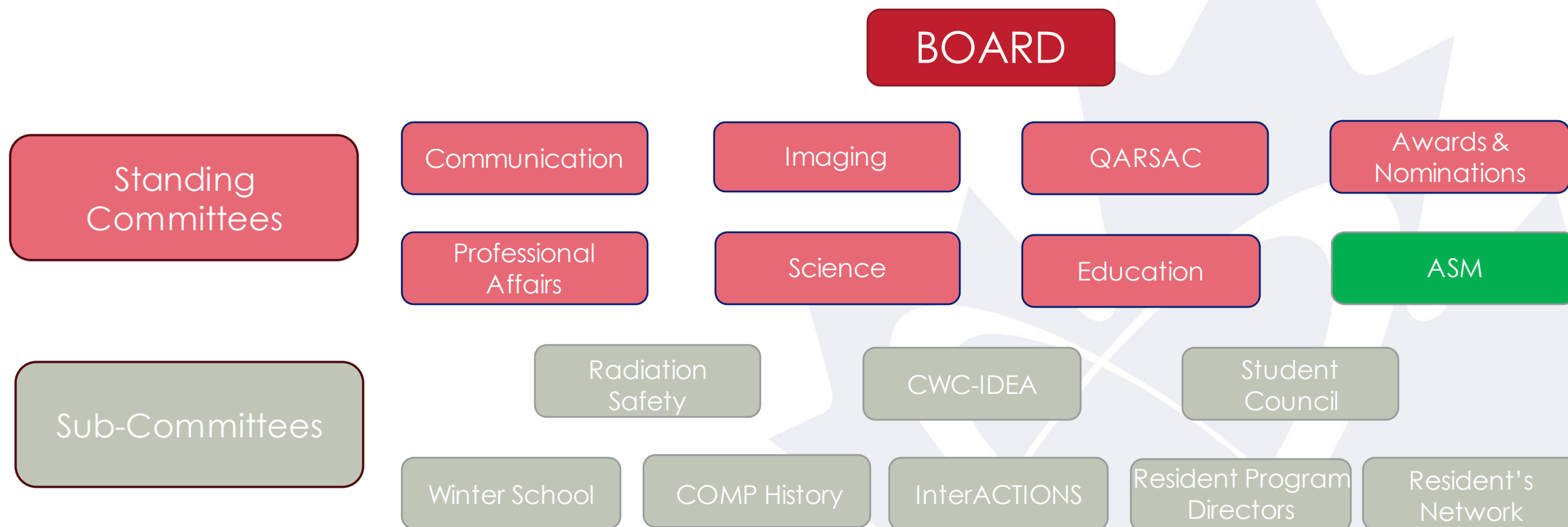
- **Meghan Koo** second year AAPM/RSNA Doctoral Fellowship
- **Claire Keun Sun Park** John R. Cameron Early Career Investigator Award
- **Catherine Coolens** Fellowship of the AAPM
- **Tom Purdie** Fellowship of the AAPM
- **Emilie Soisson** Fellowship of the AAPM

# COMP Board of Directors

Boyd McCurdy	President
Wayne Beckham	Past President
Kathleen Surry	Vice President
Amanda Cherpak	Secretary
Young Lee	Treasurer
Lesley Baldwin	Director & Communications Chair
Charles Kirkby	Director & Professional Affairs Chair
Marija Popovic	Director & Education Chair
Geordi Pang	Director & Science Chair
Ives Levesque	Director & Imaging Chair
Michelle Nielsen	Director & QARSAC Chair
Erika Brown	Executive Director

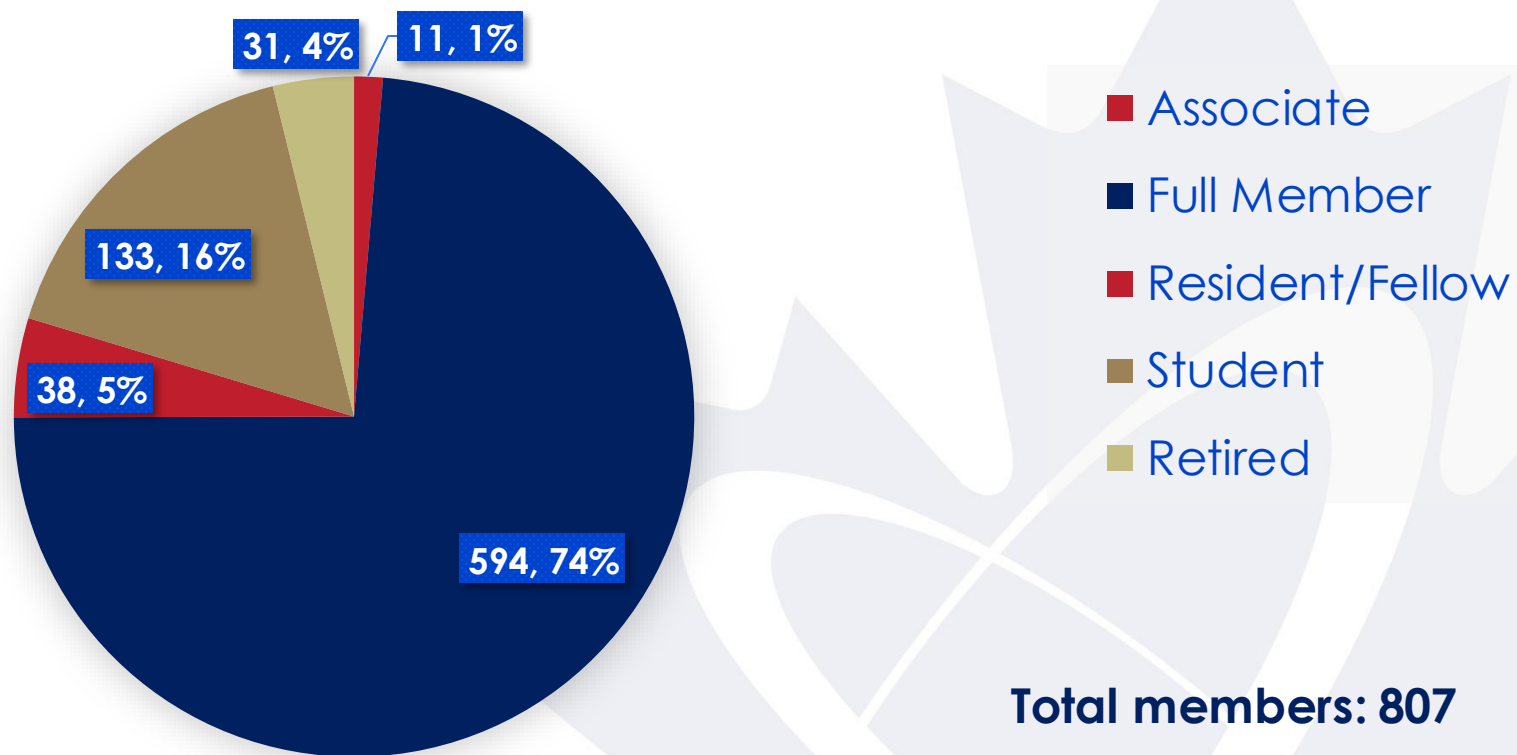


# COMP Committees



+ several working groups

# COMP Membership

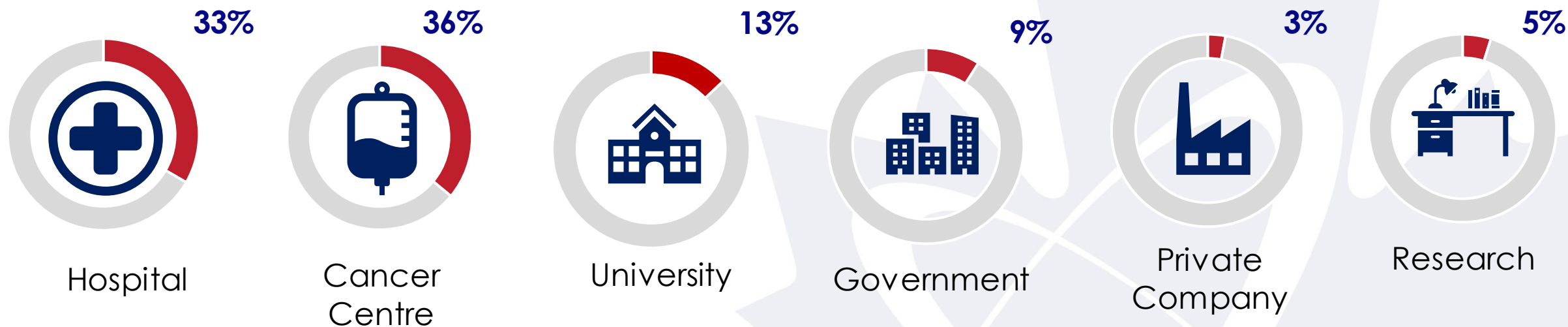


**Total members: 807**

**(up from 773 in 2022)**

# Where we work

*Results from 181 respondents to the 2023 professional survey*





# Publications – SOSIDO

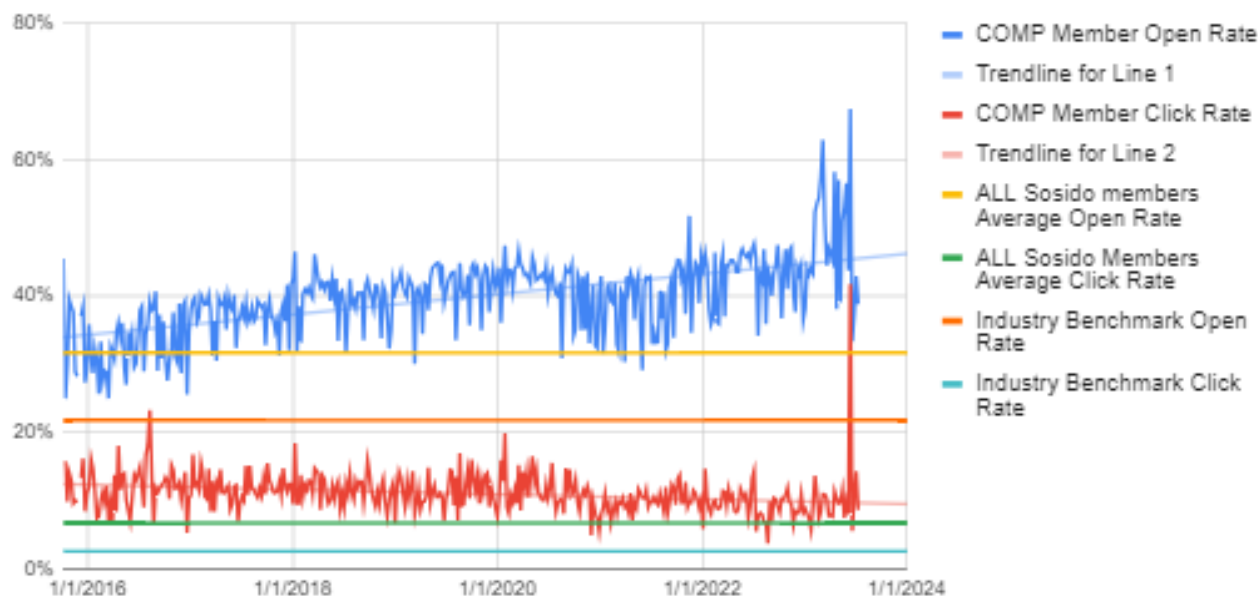
262 articles authored by 388 COMP authors (200 unique authors)

- **24.7%** (200/807) COMP members published at least once in past year
- Average 1.5 COMP authors per publication

## TOP 21 MEMBER AUTHORS - YTD at Aug 10 2023:

Piotr Slomka	23
Tomas Kron	12
Carlos Uribe	9
Luc Beaulieu	8
Shirin Enger	7
Jan Seuntjens	7
Keith Furutani	7
Jean Theberge	7
Mark Ruschin	6
Andrew Jirasek	6
Rowan Thomson	5
Derek Brown	5
Afsaneh Amirabadi	5
David Parsons	5
James Chow	4
Lawrence Le	4
Tony Tadic	4
Magdalena Bazalova-Carter	4
Young-Bin Cho	4

COMP Member Open & Click Rates for Weekly Sosido Email Digests (Since Launch)





# Our Commitment to inclusion, diversity, equity and accessibility

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CWC-IDEA continues to contribute to the community through:

- Monthly InterACTIONS articles
- Regular Ideas-at-Home virtual workshops
- ASM workshops and a luncheon
- Long-term IDEA project planning

CWC-IDEA provided a report arising from the 2021 EDI survey, including 8 actions to be taken

- The Board is committed to meeting the recommendations made in the EDI report
- This report will:
  - Inform Strategic Planning process and COMP activities in the future
  - Be available on the COMP website
  - Be discussed in an upcoming Sosido article

If you're interested in learning more or participating, please reach out to  
CWC-IDEA Chairs, Patricia Baxter and/or Meghan Koo

# Strategic Plan 2020 - 2023

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**Articulates our vision and mission and guides our actions.**

**Sets objectives and strategic initiatives grouped into 5 Key Result Areas**

1. Advocacy and Representation
2. Networking and Member Engagement
3. Knowledge Acquisition and Dissemination
4. Strategic Partnerships
5. Governance and Administration

# KRA 1: Advocacy and Representation

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**Primary Objective:** Ensure that medical physics is widely recognized as an integral component of research, innovation and technology in health care

**Secondary Objective:** To be the recognized national voice of the medical physics profession and of safe, high quality medical physics practice in Canada

1. Endorsed CAR position statement on workstation standards in mammography accreditation and continue to collaborate with them on accreditation initiatives
2. Worked with partners to advocate for the federal government to prioritize funding and support for research and recruitment/retention of highly qualified personnel

## KRA 2: Networking and Member Engagement

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**Primary Objective:** To establish a highly effective national network through which the entire Canadian medical physics community can communicate and interact

**Secondary Objective:** To achieve and maintain a high level of member engagement

1. Struck a task force with CCPM to develop a complaints resolution process for the Code of Ethics
2. Saw increased participation in virtual programming including our Winter School
3. Launched a new Affiliate Membership program to increase engagement of our industry and organizational partners

# KRA 3: Knowledge Acquisition and Dissemination

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**Primary Objective:** To ensure medical physicists everywhere in Canada can create and have access to relevant scientific and professional content.

**Secondary Objective:** To ensure that appropriate member-created scientific content is available to all members

1. Members published 262 articles to peer-reviewed journals; COMP shared achievements through regular eBroadcasts.
2. Imaging Lecture Series with internationally renowned faculty speaking on fundamentals and cutting-edge technologies
3. Launched a Grant Writing Mentorship Program and MP-FIRE Research Partnerships initiative

## KRA 4: Strategic Partnerships

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**Primary Objective:** To leverage the capacity, and enhance the impact of, COMP through the building of strategic partnerships

**Secondary Objective:** To increase the profile and awareness of COMP through strategic partnering

1. Support aligned priorities with key partners such as CAP, CAR, CARO, CAMRT and CANO
2. Support international initiatives through participation in AAPM and IOMP activities
3. Enhance collaboration with CNSC through refreshed Innovation Grant

# KRA 5: Governance and Administration

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**Primary Objective:** To manage the programs and activities of COMP as effectively and efficiently as possible

1. Continued to enhance virtual programming
2. Refreshed COMP website to enhance access to key resources
3. Introduced online project/event request form to ensure a timely, consistent and transparent approach is taken to member requests for support



See you next  
week!



# CARO-COMP Joint Scientific Meeting

September 20-23, 2023

Hôtel Le Centre Sheraton Montréal

[www.caro-acro.ca](http://www.caro-acro.ca)  
[www.comp-ocpm.ca](http://www.comp-ocpm.ca)



# REGINA

JUNE 5-8, 2024

## COMP Annual Scientific Meeting





# Agenda

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- Welcome and adoption of agenda
- Minutes from the 2022 hybrid AGM
- Report of the President
- Treasurer's Report
- Nomination Report
- Adjourn

# Financial Report

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Young Lee –Treasurer

# Outline

- Review of 2022 finances
- 2022 audited financial statements
- Appoint auditor for 2023

CANADIAN ORGANIZATION OF  
MEDICAL PHYSICISTS  
FINANCIAL STATEMENTS  
DECEMBER 31, 2022

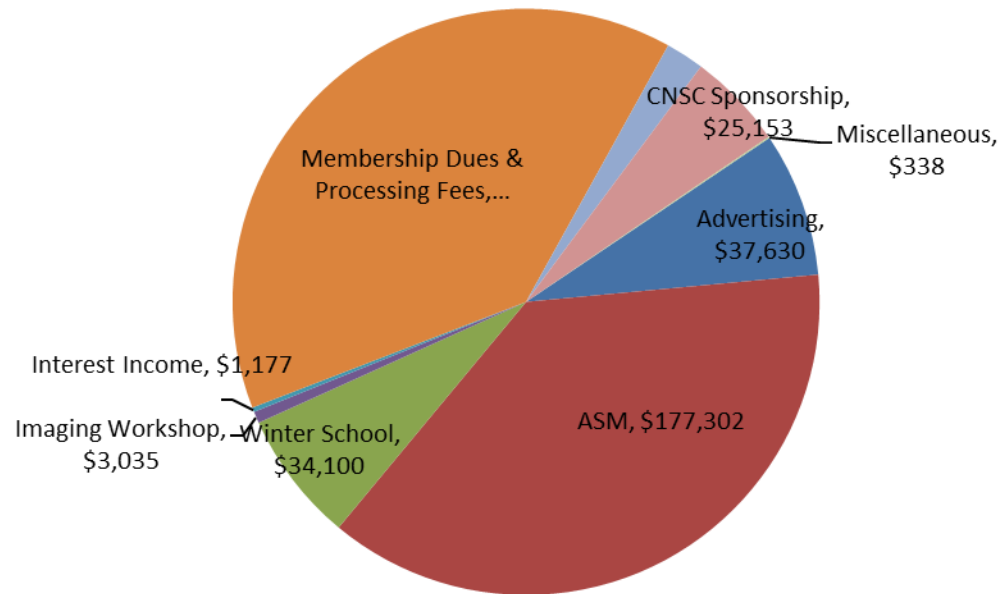
Independent Auditor's Report  
Statement of Financial Position  
Statement of Revenue and Expenditures and Changes in Net Assets  
Statement of Cash Flows  
Notes to the Financial Statements

KELLY HUIBERS McNEELY  
PROFESSIONAL CORPORATION

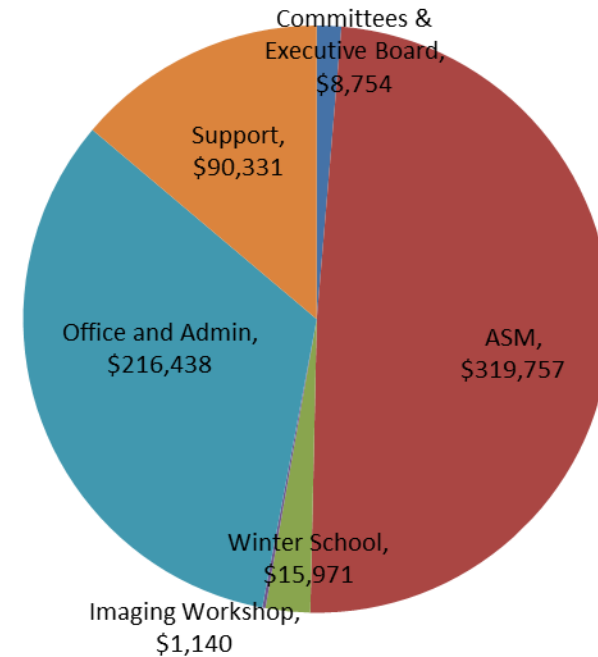
# 2022 Revenues/Expenses – Operations

Accumulated Surplus beginning of 2022	\$322,367
Operational Surplus/Deficit	\$(169,874)
<b>Accumulated Surplus end of 2022</b>	<b>\$152,493</b>

**2022 ACTUAL Revenue, \$472,704**



**2022 ACTUAL Expenses, \$652,391**



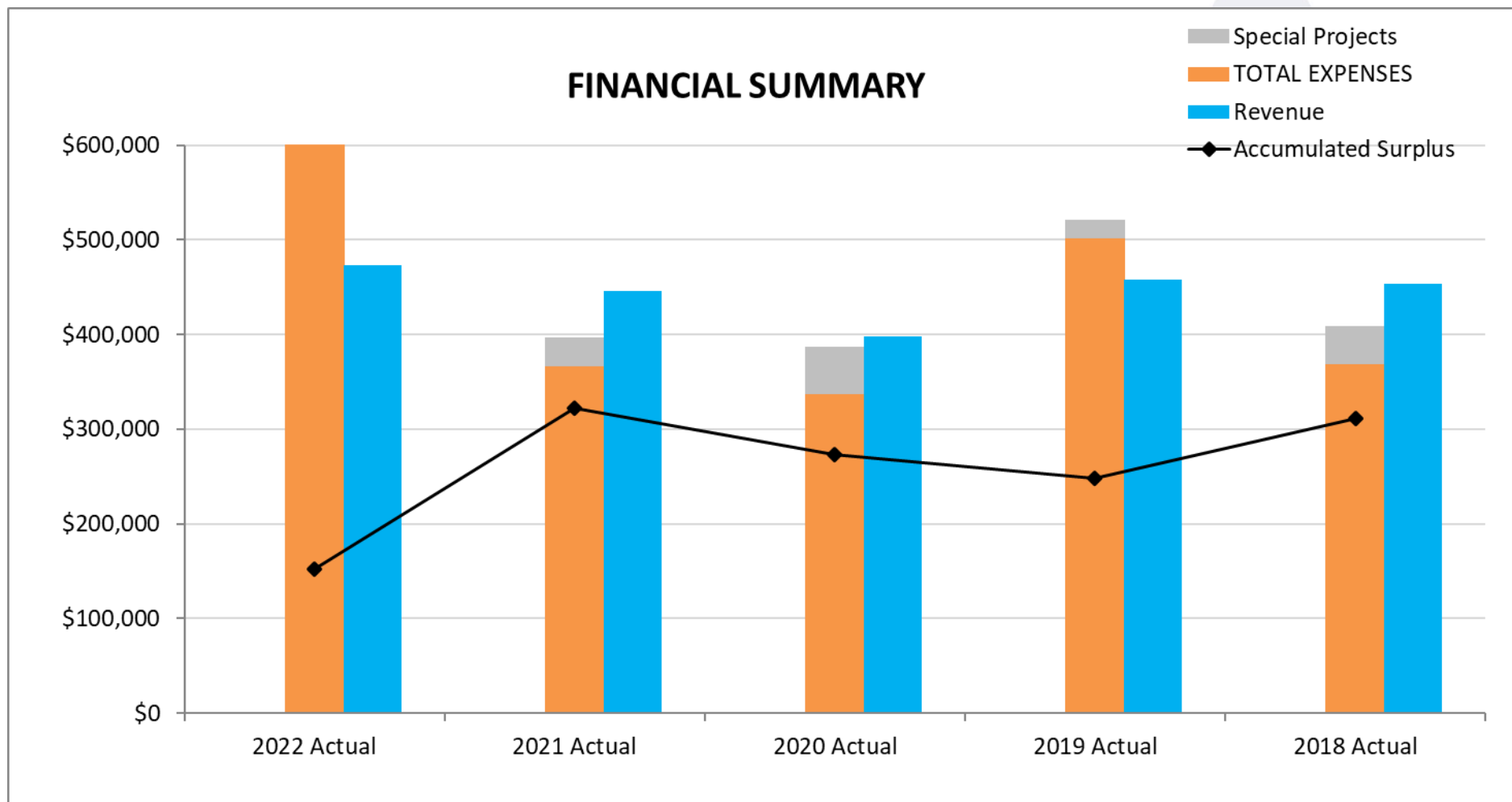
# Balance sheet - December 31, 2022

	2022	2021
<b>ASSETS</b>		
CURRENT ASSETS		
Cash	\$ 201,994	\$ 339,431
Accounts receivable	17,317	6,181
Government receivables	10,840	12,751
Prepaid expenses	16,732	72,866
	<b>\$ 246,883</b>	<b>\$ 431,229</b>
<b>LIABILITIES</b>		
CURRENT LIABILITIES		
Accounts payables and accrued liabilities	\$ 34,167	\$ 28,034
Deferred revenue	<u>60,223</u>	<u>80,828</u>
	94,390	108,862
<b>NET ASSETS</b>	152,493	322,367
	<b>\$ 246,883</b>	<b>\$ 431,229</b>

# Cash at December 31, 2022

	2022	2021
CASH PROVIDED BY (USED IN)		
OPERATING ACTIVITIES		
Net revenue (expenditures)	\$ (169,874)	\$ 49,169
Net change in non-cash working capital items:		
Accounts receivable	(11,136)	5,136
Government receivables	1,911	1,636
Prepaid expenses	56,134	2,017
Accounts payable and accrued liabilities	6,133	(17,509)
Due to Canadian Partnership for Quality		
Radiotherapy	-	(29,751)
Deferred revenue	<u>(20,605)</u>	<u>(11,786)</u>
NET CHANGE IN CASH	(137,437)	(1,088)
CASH - BEGINNING OF YEAR	339,431	340,519
CASH - END OF YEAR	<u>\$ 201,994</u>	<u>\$ 339,431</u>

# Review – past 5 years





# Notes on 2023 Budget

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We have budgeted conservatively for 2023 with the large deficit observed in 2022. However, even with this, we are still expecting a small deficit.

Notables:

We are expecting a healthy revenue from our joint meeting with CARO.

We are also noting an increase in membership, which was declining during the early pandemic years.

# Appointment of auditor for 2023

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As per Section 181 (1) of the Canada Not-for-Profit Corporations Act: “The members shall at each annual meeting appoint an auditor to audit the accounts of the organization for report to the members at the next annual meeting.

## **Motion:**

***That the firm Kelly Huibers McNeely be appointed to audit the 2023 COMP financial statements***

**KELLY HUIBERS McNEELY**  
PROFESSIONAL CORPORATION

Reminder: Only Full Members and Residents have voting privileges





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# Composition of the COMP Board

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The COMP Board has **11** Directors:

- Five (5) serving as Officers (President, Past-President, Vice-President, Treasurer and Secretary)
- Six (6) Directors serving as Directors-at-large who also serve as Chairs of COMP's Standing Committees

# Terms continuing

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Effective at this 2023 AGM, the following officers and directors will continue serving their terms:

- **Boyd McCurdy** will move into his second year as President
- **Kathleen Surry** will move into her second year as Vice President
- **Wayne Beckham** will move into his second year as Past President
- **Amanda Cherpak** will move into her second year of her first three-year term as Secretary
- **Marija Popovic and Charles Kirkby** will move into the third year of their second three-year term as Directors-at-Large
- **Geordi Pang and Lesley Baldwin** will move into their third year of their first three-year term as Directors-at-Large

# Terms completed

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The terms of the following Officers and Directors will be ending their terms according to the information listed below:

- **Young Lee** will be completing her second term as Treasurer on December 31, 2023
- **Michelle Nielsen** has completed her second term as Director-at-Large effective at this 2023 AGM
- The three-year term for the Director-at-large position vacated by **Thor Bjarnason** in 2022 was filled on an interim basis by Ives Levesque.

**The Treasurer and 2 Director-at-large positions need to be filled.**

# Nomination and election process

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- A call for nominations for the three vacancies was circulated to members via InterACTIONS and e-broadcast. It was also posted on the COMP website.
- One individual was nominated for the position of Treasurer and two individuals were nominated for the position of Director-at-large. There were no other nominations.
- As per COMP policy, when the number of nominations matches the number of vacancies an election is not required



# Election results

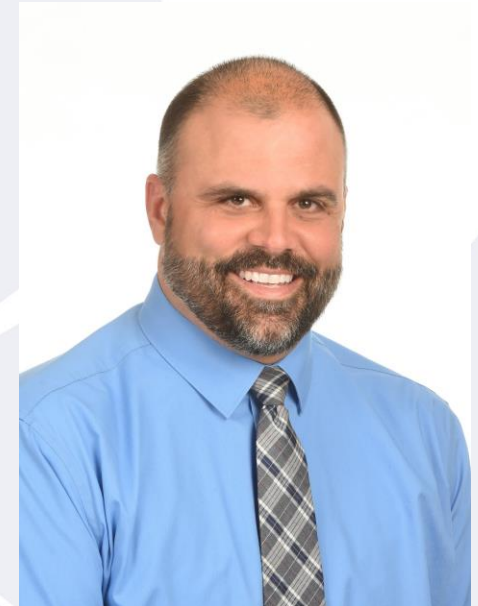
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**Maria Corsten**  
Treasurer



**Ives Levesque**  
Director-at-large



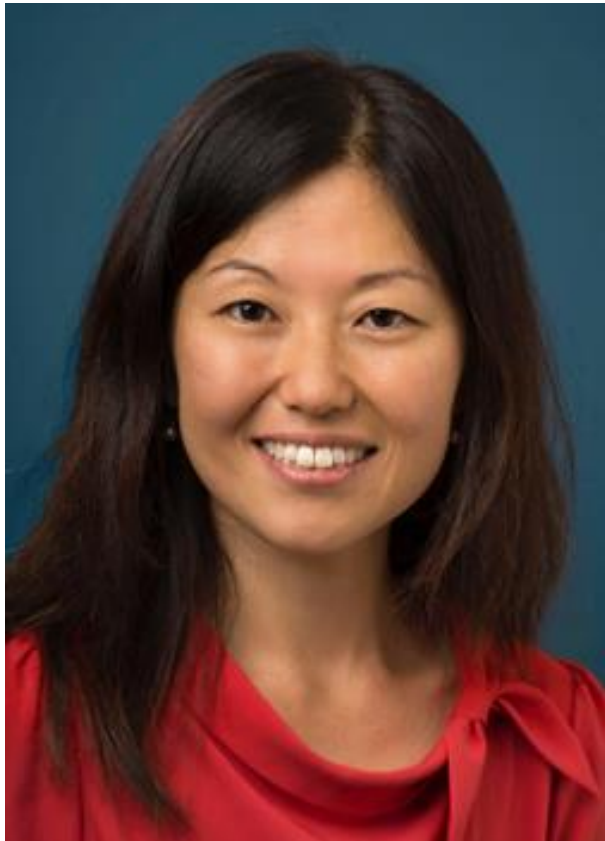
**Jeffrey Richer**  
Director-at-large





# Outgoing Board members

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## YOUNG LEE

Served on the COMP Board for 6 years as Treasurer.

Played a key role in:

- Modernizing COMP's banking and invoice payment processes
- Introducing zero-based budgeting to support fiscal responsibility
- Enhancing the effectiveness of the COMP Executive

# Outgoing Board members

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MICHELLE NIELSEN

Served as Director-at-large for 6 years

Played a key role in:

- Ensuring Technical Quality Control guidelines remain current and useful for the medical physics community
- Enhancing COMP's relationship with CNSC
- Supporting the activities of the Canadian Partnership for Quality Radiotherapy



# Outgoing Board members

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## THOR BJARNASON

Served as Director-at-large for 5.5 years

Played a key role in:

- Increasing the amount of imaging-related programming offered by COMP
- Enhancing COMP's advocacy efforts and strategic activities with partner organizations

# Agenda

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- Welcome and adoption of agenda
- Minutes from the 2021 AGM held virtually
- Report of the President
- Treasurer's Report
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- Adjourn

# Adjourn

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## ***Motion to adjourn the COMP 2023 AGM***



Reminder: Only a mover needed and no vote is required

Thank you for joining us, we  
look forward to seeing you  
next week!